



PARENT HANDBOOK

(Revised 9/9/2025)



FIRST BAPTIST CHURCH

512 S Whittemore, St. Johns, MI 48879

Phone: 989-224-3110

Web: www.stjohnsfbc.com

Church Office Email: office@stjohnsfbc.com

Awana Email: Awana@stjohnsfbc.com

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Contacts:

Awana Commander:

Andrew Davis 517-974-7589 or andrewjd86@gmail.com

Awana Secretaries:

Dawn Gudbrandson 989-620-5268 or dougandawn1@frontier.com

Nita Carpenter 517-930-0938 or carpenternita5@gmail.com

Club Directors:

Laura Shook, Cubbies 517-242-3205

Rich & Joy Kettles, Sparks 517-930-1601

Jim Rosbury, T & T 989-493-5812 or jrosbury@outlook.com

First Baptist Church, Office 989-224-3110

Welcome to Awana:

The purpose of the Awana ministry is to reach boys and girls with the gospel of Christ and train them to serve Him. The Awana ministry at First Baptist Church works in unison with the other ministries at FBC to help your child learn about Jesus and grow in Him.

This handbook is intended to provide you with some important information regarding our Awana club year. This year, Awana begins in October and runs through the last week in April. Awana is held on Wednesday evenings from 6:15 to 8:00 pm. Please see the Awana calendar at the end of this handbook for key dates.

We look forward to serving your children in Awana. If you have any questions, please don't hesitate to contact us.

In His Service,
Andrew Davis, Commander

Programs:

Cubbies: The two years prior to Kindergarten (3 & 4 year olds); Children must be 3 by September 1st of the current year.

Sparks: Kindergarten through Second Grade

Truth & Training (T&T): Third Grade through Sixth Grade

Nursery: Parents attending any ministry of FBC on Wednesday nights (Awana, bible study, prayer meeting, etc.) may bring their infant through two year olds to the nursery.

Registration:

Registration forms must be completed for clubbers AND visitors. Emergency contact information is a must! Registration forms are available from an Awana Secretary or online at:

<https://www.shinerecordkeeping.org/register/IMyg9JylfGQ5eDb>

Drop Off Process:

For your child's protection, you must come to the **Auditorium Entrance located on the south side of the building** to check-in your child(ren). During check-in you will be given a "Pick-Up" slip that must be presented at check-out. **No child may be dropped off at Awana without being checked in by an authorized person.**

PLEASE DO NOT DROP OFF CLUBBERS BEFORE 6:15 PM as our leaders need time to prepare for the evening and are unavailable to supervise children before this time.

Children SHOULD NOT attend Awana if they have any of the following symptoms:

- **Fever (100 deg. or higher), vomiting, or diarrhea within the last 24 hours**
- **Runny nose if accompanied by other symptoms and/or colored discharge**
- **Bad Cough – Coughing increases the chance of infection being spread to others**
- **Any rash that is suspected to be contagious**
- **If your child is prescribed an antibiotic, they must have been on the antibiotic for a minimum of 48 hours prior to attending Awana.**

Pick Up Process:

Check-out is at 8:00 PM. (Please be prompt). Plan to pick up Cubbies first (downstairs) if you have any, then proceed to the auditorium to pick up Sparks/T & T club members. Upon presentation of the pick-up slip received at check-in, children will be released from their classroom or the auditorium to their authorized person.

Authorized persons must be in 9th grade or older.

Please know that we require these safeguards only to ensure your child's safety. Thank you!

Cost:

Each year we ask for dues to be paid to help purchase awards, teaching materials, special event materials, and store supplies for the children. Clubbers will also need to purchase a book and uniform by the time they complete their entrance booklets. If paying by check, please make the check payable to **First Baptist Church**.

Please let the Commander or a Secretary know if paying is a financial hardship for you. (Installment payments are also accepted.) We want everyone to be able to participate in this important ministry.

Prices are as follows:

Required Items:	Cubbies (3-4 yrs old)	Sparks (K – 2nd)	T & T (3rd – 6th)
Dues (per child)	\$20.00*	\$20.00*	\$20.00*
Uniform	\$10.00	\$10.00	\$10.00
Handbook - ESV	\$10.00	\$10.00	\$10.00

* Dues will have a family cap of \$60.

Optional Items:	Cubbies (3-4 yrs old)	Sparks (K – 2nd)	T & T (3rd – 6th)
USED Uniforms (If Available)	No charge	No charge	No charge
Frequent Flyer Workbook	--	\$5.00	--
Awana Book Bag	\$5.00	\$5.00	--

If you have a uniform that your child is no longer using, please consider bringing it in and we will pass it on to benefit a child that doesn't have one.

Cancellations / Inclement Weather:

If St. Johns Public Schools are canceled or dismissed early due to bad weather, Awana will be canceled. If the forecast is calling for a severe snow/ice storm during Awana, we will err on the side of caution and cancel Awana.

If you are unsure if we are holding Awana, please visit our website at www.stjohnsfbcc.com or call the church office at 989-224-3110 and press "6" to listen to the message.

Nightly Schedule:

CUBBIES:	6:15 - 6:30	Check-In and Attendance
	6:30 - 8:00	Handbook Time, Council Time, Games
	8:00	Parents Pick-up Clubbers
SPARKS:	6:15 - 6:30	Check-In and Attendance
	6:30 - 6:35	Opening Ceremony
	6:35 - 7:00	Handbook Time
	7:00 - 7:25	Game Time / Bathroom Break
	7:25 - 8:00	Council Time/ Closing
	8:00	Parents Pick-up Clubbers
T&T:	6:15 - 6:30	Check-In and Attendance
	6:30 - 6:35	Opening Ceremony
	6:35 - 7:00	Game Time / Bathroom Break
	7:00 - 7:25	Council Time
	7:25 - 8:00	Handbook Time/ Closing
	8:00	Parents Pick-up Clubbers

Dress Code:

Uniforms are required for all registered clubbers and should be worn each week. Clubbers will earn store credits when they wear their uniform.

Children attending Awana should wear comfortable clothing and **athletic shoes with non-marking soles** to participate in the activities held on a typical evening. They may not be able to participate in some activities if they are wearing skirts, heels, flip-flops, sandals, dress shoes, etc.

What to Bring:

- Awana Uniform
- Bible
- Awana Club Handbook or Entrance Booklet
- Athletic Shoes with non-marking soles

Your child should not bring electronic devices with them. If your child brings something which does not pertain to Awana, they will be asked to put it away and keep it out of sight.

Rules:

- Follow leader instructions and speak to your leaders with respect
- Stay in your room unless a leader gives you permission to leave
- Move quietly between rooms. Walk, do not run, in the church
- Respect each other and do not touch others' things
- Keep your hands, feet and objects to yourself at all times

Handbook Verses:

- Verses should be memorized word for word with one help per verse, according to the Awana guidelines.
- Leaders will be sensitive to each child's ability. Children that have an easy time memorizing verses will be encouraged to learn them without any help. Those that struggle to memorize, may be allowed more than one help without penalty.
- **It is important to complete Handbook sections, in order**, for all handbooks (other than the Green Jewel section in the Sparks handbooks.). If a section is skipped because the clubber is still working on that section, they should return to complete it as soon as possible. Clubbers should not jump around to complete the "easier" sections first. Handbooks are created in a specific order to facilitate learning the materials.
- Clubbers that finish their handbooks will be encouraged to complete extra credit items.

Your Involvement is Needed:

Moms, dads, grandparents, and anyone else special in a clubber's life—you are essential in helping your clubber get the most enjoyment and fulfillment out of the Awana program.

- Encourage your clubber to attend Awana every week. This consistency will help your child to excel. Be sure that your clubber arrives on time. Promptness helps our ministry stay on track.
- Clubbers are required to wear their uniform and to bring their Bible and handbook. Clubbers will be awarded Awana store credits for each of these things. If they do not have a uniform, casual clothes and tennis shoes should be worn.
- Help your child prepare for club each week by spending time at home with them reading and reviewing their Handbook material. If they do not have a Bible, please contact the club director. Bibles are needed to complete the Handbook. If your child does not have one, we will provide one. We use the ESV (English Standard Version) Bible.
- Encourage your child by familiarizing yourself with their Handbook, especially the activities. Often those sections require more time and involve home-related tasks and activities.
- Remind them to spend 5 – 10 minutes each day on verses. Memorizing is hard work but your involvement will validate the child's efforts and motivate them to complete the handbook within the club year. Awana clubbers may be limited to how many sections their leader can sign for on a given night, depending on the group they participate in.
- Always encourage your Awana clubber. Children have much more fun when someone shows an interest in their accomplishments.

Awana Store & Credits:

Sparks and T&T clubbers earn credits to spend in our Awana Store as follows:

Credits	Per Item Completed
2	Attendance (must arrive by 6:45 pm to get credits)
5 each	Bible (bring to club) Entrance Booklet Section Handbook (bring to club) Handbook, Gold & Silver, or Truth Script Section Mailbox Club Lesson Truth Scripts - Extra Credit (per verse) Wear Uniform and/or Dress up as Theme Night
10 each	Bookmark per quarter (Sparks: 2 Jewels, T&T: See calendar) Return Parent Handbook Signature Page Truth Scripts (all verses said at one time)
50	Bring a visitor (first time only) who does not attend FBC or Awana elsewhere.

The Awana store will be open for clubbers to spend their accumulated credits on the following dates: December 17th and April 22nd.

Awards Ceremony:

To celebrate the accomplishments of our clubbers, we will have an Awana Awards Ceremony and Ice Cream Social on Wednesday, April 29th, 2025 at 6:30 p.m. complete with bounce houses!! Family and friends are invited and encouraged to attend. **ALL clubbers WILL receive an award or certificate.**

Key Dates:

- Oct 1** Awana Begins--Special Registration will begin at 6:00 pm tonight only. Clubbers may check-in at 6:15 pm. Pick-up time is 8:00 pm.
- Nov 26** NO Awana - Thanksgiving Break
- Dec 17** Awana Store open
- Dec 24** NO Awana – Christmas Break
- Dec 31** NO Awana – Christmas Break
- Jan 21** NO Awana – Annual Church Business Meeting
- Mar 4** GRAND PRIX
- Apr 1** NO Awana–Spring Break
- Apr 15** Last night to say sections
- Apr 22** Awana Store open. (6th graders will want to use up their credits.)
- Apr 29** Awards Ceremony, Bounce Houses & Ice Cream Social(Family & friends are encouraged to attend)

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Parent Signature Page

I have read the attached Awana Parent Handbook.



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FIRST BAPTIST CHURCH
512 S Whittemore, St. Johns, MI 48879
Phone: 989-224-3110
Web: www.stjohnsfbc.com
Email: office@stjohnsfbc.com

Print Parent Name: _____

Parent Signature: _____

Date: _____

(Clubbers will earn 10 store credits for returning this signature page to an Awana secretary. Please list all children's names below:)

